

FINANCIAL ANALYST

Department: Finance
Reports To: Financial Controller
FLSA Status: Exempt
Updated: 04.14.2021

Working at Eckhart is an opportunity to directly impact the future of American manufacturing. We strive to improve the lives of the men and women who partner with us by developing and integrating custom engineered manufacturing solutions that enhance life and contribute to improved safety, efficiency, and product quality for our customers.

Eckhart invests in people because we believe it is our people who differentiate our solutions and our company from our competitors. For over 40 years our company has committed dedicated creative minds to conceptualize and design custom manufacturing solutions for industry. Our customers span automotive, aerospace, steel, industrial machinery, commercial construction, household appliances, and farm machinery & heavy trucks. We thrive solving our customers' most difficult problems and find satisfaction when customers receive safe and efficient turn-key solutions.

Description

Eckhart is a market leader in providing manufacturing solutions to Fortune 500 industrial manufacturers. From ergonomic lift-assist solutions, that help manufacturers transfer raw material and large components to points of assembly in factories, to turnkey fully integrated controls that empower manufacturing companies to identify parts, confirm work sequences, and monitor product quality, our team loves creativity and ingenuity. We take great pride in the reliability and quality of our tooling solutions. We work closely with our customers to ensure their design-to-installation experience at Eckhart is exceptional.

A Financial Analyst is a key member of the finance team and will be involved in the corporation's financial reporting, cost accounting, and tax compliance. A Financial Analyst must be professional, proactive and positive when interacting with employees, vendors and customers.

Essential Duties and Responsibilities:

- Maintains and reconciles financial records including books of original entry, supporting schedules and subsidiary ledgers.
- Review sales and post sale charges and credits to verify the accuracy of the gross profit, complete required journal entries, and follow up with internal and external program/project leadership as needed.
- Prepare and post monthly journal entries to the general ledger.
- Perform monthly percentage of completion calculations.
- Perform month end financial analysis, research, and resolve variances on profit and loss general ledger accounts.
- Perform balance sheet account reconciliations for assigned accounts for monthly close and year end audits.
- Maintain financial dashboards and reports to help communicate financial health of company to senior management.

Education and/or Experience:

Require Bachelor's Degree in Accounting with a minimum of two years of accounting experience including account reconciliations, general ledger, journal entries, and financial reporting.

Other skills and abilities:

- Strong analytical skills, excellent oral and written communication skills, and ability to work well with others. Must be organized and detail oriented with a high level of accuracy
- Advanced Microsoft Excel skills
- Willingness to learn new responsibilities
- Ability and commitment to work overtime to meet deadlines, particularly month end and year-end financial statement close
- Proactive and able to manage priorities and time effectively
- Must be professional and maintain confidentiality
- Ability to prioritize and work with limited supervision.
- Ability to work well under pressure and to remain flexible to changing schedules and demands.